

Kuemper Catholic School System
109 S. Clark Street
Carroll, IA 51401
712.792.3596
712.792.8070 (fax)



**This form relates to a specific attendance center or school. If students in the family attended more than one school, use a separate form for each attendance center.*

RECORDS REQUEST – TRANSFERRED STUDENTS

The following students have enrolled in the Kuemper Catholic School System:

Name: _____ Grade: _____

Name: _____ Grade: _____

Name: _____ Grade: _____

Please send the following records from your school system as soon as possible:

- Cumulative folder of grades and school information
- Health records and immunization card
- Grades to date of leaving (work in progress)
- Standardized test data
- Attendance and discipline records
- Special education file (if applicable)

Please send records to: ***Kuemper Catholic School System***
Attn: Registrar
109 S. Clark Street
Carroll, IA 51401

Permission to Release Records:

Students' Former School: _____

Address: _____

City, State, Zip: _____

“I give my consent to release information or data for the above named student(s) to the Kuemper Catholic School System.”

Parent's Signature

Date

Federal Law 99.31, 1-78: No parent signature is required for educational records sent to another educational agency.

Principal's Signature

Date